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| APIE Complaint Form | |
| Your name: |  |
| Your email: |  |
| Your telephone number: |  |
| Your connection with APIE (eg donor, partner, parent): |  |
| Description of COMPLAINT (please provide as much detail as possible, inclUDing dates, times, location and people involved) | |
|  | |
| Date form completed: |  |

**To send a complaint to the Chair of Trustees,** please email this form to [feedback@apartnerineducation.org](mailto:feedback@apartnerineducation.org). You will receive an automated reply and your complaint form will be forwarded to the current Chair of Trustees who will respond to the complaint in line with APIE policy.

**To send a complaint to the CEO,** please email [amy@apartnerineducation.org](mailto:amy@apartnerineducation.org). The CEO will respond to the complaint in line with APIE policy.

**Should you not wish to send a complaint to either the Chair of Trustees or the CEO,** please email UK Operations Manager [beth@apartnerineducation.org](mailto:beth@apartnerineducation.org) who will provide you with contact details for an alternative member of the Board of Trustees to handle your complaint.